

**BOARD OF ARCHITECTURAL REVIEW  
MINUTES**

The Board of Architectural Review held its regularly scheduled meeting on Thursday, September 17, 2015, at 4:00p.m. in Council Chambers, Rouss City Hall, 15 North Cameron Street, Winchester, Virginia.

**POINTS OF ORDER:**

**PRESENT:** Vice Chairman Bandyke, Mr. Serafin, Ms. Elgin, Ms. Schroth  
**ABSENT:** Chairman Rockwood, Ms. Jackson, Mr. Walker  
**STAFF:** Josh Crump, Erick Moore, Carolyn Barrett  
**VISITORS:** Jerry McEntire, Gillian Greenfield, Kimberly Sowers

**APPROVAL OF MINUTES:**

Vice Chairman Bandyke called for corrections or additions to the minutes of September 3, 2015. Mr. Serafin made a motion to approve the minutes as submitted. Ms. Schroth seconded the motion. Voice vote was taken and the motion passed 4-0.

**CONSENT AGENDA:**

None.

**NEW BUSINESS:**

**BAR-15-533** Request of Jackie's Folly LLC for a Certificate of Appropriateness to add a side porch at 123 North Braddock Street.

Ms. Sowers presented her plans for adding a side porch. It will match the front porch in looks and material. There was a porch on the building in the 1930's.

Ms. Schroth asked about the wheelchair ramp. Ms. Sowers said they will take the existing ramp and refurbish it. Vice Chairman Bandyke asked about the wall in the parking lot behind the business. Ms. Sowers said it was not theirs.

*Mr. Serafin made a motion to grant a Certificate of Appropriateness to **BAR-15-533** as submitted. Ms. Elgin seconded the motion. Voice vote was taken and the motion passed 4-0.*

**OLD BUSINESS:**

**BAR-15-462** Request of Gillian Greenfield for a Certificate of Appropriateness to replace doors and windows at 110 South Indian Alley.

Ms. Greenfield presented window information for the product she had selected as requested by the Board at the previous meeting.

*Mr. Serafin made a motion to complete the Certificate of Appropriateness for **BAR-15-462** pertaining to the wood window submitted for approval. Ms. Schroth seconded the motion. Voice vote was taken and the motion passed 4-0.*

**BAR-15-504** Request of Jerry McEntire for a Certificate of Appropriateness to add an external door in front of the recessed main entry door at 137 West Boscawen Street.

Mr. McEntire spoke about his project to install an external door for his art gallery and retail space. The current entryway is dark and unwelcoming. The Board members made some suggestions as to the style of the door and recommended a full view door with no divisions.

*Mr. Serafin made a motion to grant a Certificate of Appropriateness for **BAR-15-504** for the addition of an external door. The door is to match the submitted 15/15 configuration door without divided lights, the glass being a single pane of glass, and painted black. Ms. Schroth seconded the motion. Voice vote was taken and the motion passed 4-0.*

#### **DISCUSSION:**

Mr. Crump mentioned that Mr. Butler, **BAR-15-374**, would be present at the next meeting. He also spoke about the appeal to City Council for **BAR-15-336**, 210 South Washington Street. There was discussion about what other jurisdictions do in their historical districts.

#### **ADJOURN:**

With no further business before the Board, the meeting was adjourned at 4:23pm.